

**EDUCATION APPEALS SUB COMMITTEE  
11 MARCH 1998**

Present: Councillors Barnard, Beadsley, Fawcett, Good, Mrs Hayes,  
Ward and Wheaton

**1. Election of Chairman**

**RESOLVED** that Councillor Barnard be elected Chairman of the Sub Committee for the remainder of the municipal year.

**COUNCILLOR BARNARD IN THE CHAIR**

**2. Training for Transport and Awards Appeals**

The Sub Committee received a presentation from the Director of Corporate Services and Director of Education on the policies approved by the Education Transition Committee for student awards and home to school transport. It was agreed that the slides used in the presentation would be circulated for members' reference.

**3. Exclusion of the Public and Press**

**RESOLVED** that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of Item 5 in which involved the likely disclosure of exempt information under the following category of Schedule 12A of that Act:

(5) Information relating to applicants for financial assistance (Item 5)

**4. Specimen Case Papers**

The Sub Committee received a report containing exempt information setting out anonymised case papers for student awards and home to school transport which had been presented by Berkshire County Council at a training day held in January 1998.

The Sub Committee discussed the cases and the issues arising.

The Sub Committee was advised that there would a need for a flexible approach in setting meetings of the specialist panel dealing with home to school transport appeals to ensure that urgent cases should be dealt with quickly. The process of an appeal being submitted, a response being prepared and that response being copied to the parents was described to the Sub Committee. It was suggested that 8.30am meetings of less than an hour's duration could be a practical approach.

Some flexibility to allow substitutions within political groups on the sub-Committee could be considered. The Chairman thanked the officers for the presentation.

The meeting commenced at 4.30pm and concluded at 5.55pm.

**CHAIRMAN**